

Town of East Hampton, CT

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# Annual Report

Fiscal Year 2006-2007

*Pocotopaug Lake, northeast of the village of East Hampton and near to Marlborough line, is a beautiful sheet of water, nearly nine miles in circumference, following the circuitous windings of its shore. ~ History of Middlesex County 1635-1885*



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# Town of East Hampton Annual Report, Fiscal Year 2006-2007

## Manager's Message

**To members of the Town Council, Board of Finance and to the Citizens of East Hampton:**

It is both a pleasure and honor to submit this 2006-2007 Annual Report of the Town of East Hampton marking our progress as a community.

Within this report you will find an accounting of the activities of the town agencies and departments for the fiscal year.

I take this opportunity to thank our elected leaders, our appointed members of town boards, commissions, and committees, and the many other volunteers we depend upon for the operations of our local government. I also thank our dedicated employees for their strong commitment to public service as we all work together to enhance the sense of community and continually improve the quality of service that our local government provides to its citizens.

East Hampton is a special place for our residents. We are blessed with significant natural resources within our boundaries, such as Lake Pocotopaug, the Salmon River, state forests, and many other natural features that make our town both unique and inviting. We also have a rich history of progress and improvements that mark the success of our residents through time. As a small town we enjoy the benefits of our villages including; Cobalt, Middle Haddam and East Hampton that gives us a sense of place and great opportunities for residents to enjoy a rural and suburban lifestyle unmatched in New England.

East Hampton's finances are well managed and our tax rates compare favorably with other communities our size. Conservative fiscal management coupled with innovative management practices among our operating departments has allowed us to deliver efficient and cost effective services to our residents. Our capital improvement program is geared to providing an effective prioritization of annual and projected needs over the next five years. East Hampton has completed many large capital improvement projects over time while maintaining reasonable debt service levels and retaining appropriate reserves as recommended by our investment advisors in order to secure very favorable interest rates when we go to the bond market. Prudent fiscal management by our professional staff and fiscal planning by our elected leaders has positioned the town to prepare for major new capital initiatives for the long term benefit of our community in the ensuing years.

Our public safety agencies continually strive to keep East Hampton safe for our residents and their dedication to their mission is notable. We are particularly fortunate for our fire and ambulance department volunteers who put their lives on the line in service to the community.

Please take the time to review the reports submitted that detail the significant activities and progress our agencies have made during the course of the 2006-2007 fiscal year. If you require additional information, do not hesitate to contact my office. It is always a pleasure to assist our residents. My staff and I welcome your questions and comments.

To our citizens, thank you for being a part of a great family oriented community, East Hampton, that we are all proud to call our home.

Best Regards,  
Alan H. Bergren, Town Manager



# Town Services

## Now and Then

The East Hampton Library/Multi-Purpose Center (south side shown left) opened in June 1986. The Center's architecture -- a bell tower, the library's railroad station-like interior, and the co-existence of 19th century industrial and 20th century modern lines -- echoes our town's heritage.

This is the third location for the library, which previously occupied buildings located at 62 and 81 Main Street in the historic Village Center. The library was founded in 1898.

The Center today houses the library and the East Hampton Senior Center who together deliver services to people of all ages.

## Town Administration and Governance

Town Manager	Call 267-4468
Town Council	Call 267-4468

## Home or Business

Deed for Properties	Call 267-2519
Tax Assessments	Call 267-2510
Tax Collections	Call 267-2300

## Family

Birth, Marriage, Civil Union, Death	Call 267-2519
Dog Licenses	Call 267-2519
Elderly Services/Municipal Agent	Call 267-4426
Food Bank Office	Call 267-6124
Library Services	Call 267-6621
Probate Court Judge	Call 267-9262
Recreational Services	Call 267-6020
Senior Center Services	Call 267-4426
Senior Housing	Call 267-8498
Social Services	Call 267-6124
Youth & Family Services	Call 267-9982

## Public Schools

Superintendent of Schools	Call 365-4000
Memorial School Office	Call 365-4020
Center School Office	Call 365-4050
Middle School Office	Call 365-4060
High School Office	Call 365-4030
Guidance Department Office	Call 365-4031
Support Services Office	Call 365-4009

## Leisure Activities

Library Services	Call 267-6621
Recreational Services	Call 267-6020
Sears Park Stickers	Call 267-6020
Senior Center Services	Call 267-4426
Sports Licenses	Call 267-2519
Youth & Family Services	Call 267-9982

## Public Safety

### Emergency

Ambulance Information	Call 537-3415
Civil Preparedness	Call 267-4468
Fire Marshal	Call 267-0088
Dog Warden or Dog Pound	Call 267-9922 or 267-8810
Local Police (non-emergency)	Call 267-9544

### Fire Departments:

Co.#1 (Barton Hill) Office	Call 267-2198
Co.#2 (Cobalt) Office	Call 267-4226
Co.#3 (White Birch) Office	Call 267-8217
State Police (non-emergency)	Call 347-4333 or 537-2321

## Planning, Zoning, Building, Health

Building Permits	Call 267-9601
Building Inspector	Call 267-9601
Conservation Building	Call 267-9601
Fire Marshal	Call 267-0088
Health & Sanitation	Call 267-9601
P&Z Administrator	Call 267-9601
Wetlands Building	Call 267-9601

## State and Local Roads

Public Works	Call 267-4747
State Highway Department	Call 295-9040

## Water and Sewer

Water Pollution Control Authority	Call 267-2536
Health & Sanitation	Call 267-9601



# Town of East Hampton Annual Report, Fiscal Year 2006-2007



East Hampton Town Council: November 9, 2005 - November 8, 2007



## East Hampton Town Council

From Left to Right  
Mr. Devine  
Ms. Engel  
Mr. Berlin  
Mr. Dostaler  
Chairperson Walck  
Vice Chairman Johnson  
Mr. Minnick

## Town Council Report

### Members of the Town Council

Members of the elected East Hampton Town Council are Alison H. Walck, Chairperson; Derek M. Johnson, Vice Chairman; Robert J. Berlin, Scott A. Minnick, Kyle R. Dostaler, Melissa H. Engel, and William G. Devine.

### Highlights: July 1, 2006 to June 30, 2007

**In July**, the Town Council approved a Resolution requesting the Planning and Zoning Commission reconsider its June 21, 2006 determination regarding the Plan of Conservation and Development and directing the Town Manager to seek the opinion of the Town Council regarding the effective date of the Plan's adoption. The Council also approved a bid from Automatic Door Systems of \$34,290 to replace two entrances at the high school. Also approved was a bid from E. Haberli Electric of \$47,455 for fire alarm panels for the Middle and Memorial Schools contingent upon the appropriate transfers or legal actions needed to provide the funding in the current year. The Council held a Public Hearing to consider two proposed ordinances known as: (1) Anti-Blight Ordinance and (2) Ordinance Establishing an Ethics Commission, and to obtain citizen's oral and written comments. Town Manager, Alan H. Bergren, was authorized by the Town Council to sign the STEAP Grant Resolution in the amount of approximately \$500,000. The Council approved the Homeland Security Program Resolution authorizing participation in office of domestic preparedness training reimbursement program. Also, recasting of the Town Seal with symbols of a sailing ship, bell and fleurs-de-lis was approved by the Council.

**During August**, the Town Council approved the Working Agreement between the Town of East Hampton and Local R1-216, National Association of Municipal Employees, NAME/NAGE. Town Manager, Alan H. Bergren, was authorized by the Town Council to sign the DPH Consent Order on the centralized water system and to forward it to the Department of Health. The Town Council appropriated \$6,000 to \$7,000 for participation in the Household Hazardous Waste Program; and \$7,000 to continue the Walleye Stocking Program.

**In September**, the Council approved the convening of a temporary Commendation Board to consider the possibility of awarding Meritorious Service Awards to the East Hampton Police Department. Also, the Council instructed Town Manager, Alan H. Bergren, to work with Mr. Dean Markham in contacting various groups to research interest in forming an Arts and Culture Commission for the Town of East Hampton. The Town Council appointed the Maguire Group, Inc. of New Britain, CT as the licensed professional engineer hired to assess the water system and to propose improvements needed to achieve compliance with sections of the RCSA. Sponsorship to the Citizens Network of the Capital Region, Inc. was also approved by the Council during this month.

**During the Month of October**, the Council directed Town Manager, Alan H. Bergren to send a letter of support to the Middlesex County Community Foundation, on behalf of the Council, endorsing the concept of a skate park for the Village Center Community Corporation for the purpose of

# Town of East Hampton Annual Report, Fiscal Year 2006-2007

(Town Council, Continued)

applying for a \$5,000 planning grant. The Town Council approved Amendment No. 11 (with revisions to itemize billing, provide periodic reports and utilize Town staff when permissible) to the Engineering Services agreement by and between the Town of East Hampton, CT and Maguire Group Inc., for work related to project support services for the proposed consent order.

Also during October, the following additional appropriations/transfers were approved by Town Council: (1) Appropriation of State Agency Placement Excess Cost of \$320,164 relating to special education tuition and related services which will be reimbursed by the State of Connecticut; (2) Contingency transfers of \$13,809 to the Village Water System, and \$32,037 to Royal Oaks Water System to cover operating losses; and (3) Appropriation of \$20,000 for Appraisals and Deposits for Land Acquisition for two future school sites. The following two resolutions were also approved by Town Council: (1) Street Name Change for Hyde Court to Hyde Farm Terrace in the development known as Forest Hills; and (2) Approval for DOT Granite Curbing for intersection of Route 66 at Main and North Main Street. The Council directed Town Manager, Alan H. Bergren to have the Town Attorney prepare the necessary legal documents to extinguish the Paper Road delineated on certain maps at the Spice Hill Development.

At their first meeting in November, Town Council approved the following two financial transactions: (1) Transfer of \$115,000 for technology to the Capital Reserve Fund from the Board of Education in the 2005-2006 Budget; and (2) 2005-2006 end-of-year budget transfer for General Government in the amount of \$218,392 to close out the fiscal year for the audit. A letter to the Connecticut Department of Agriculture supporting S/B Family Transition for Peter and Arlene Bergan, Peaceful Hill Tree Farm was approved and signed by the chair of the Council on behalf of the entire Council. Town Council also approved co-sponsorship of the November 29, 2006 Community Forum on Greenways in the Village and Beyond. The Homeland Security Resolution was adopted by Town Council at the November 21st Special Meeting. Also, at this special meeting, Town Council awarded the following bids: (1) Ford Crown Victoria Police Interceptors to the low bidder, Crowley Ford, in the amount of \$19,321 each; and (2) Upgrade of the Town Center Fire System Pond to the lowest bidder, Butler Construction, in the amount of \$52,400 and the Rock Allowance of \$7,500. At the November 28th meeting, Town Council approved the establishment of a sub-committee to investigate, and submit findings and recommendations with respect to the allegations that were contained in the letters submitted to Town Council at this meeting regarding the Middle Haddam Historic District alleged irregularities.

During December, a Public Hearing was held at the Town Council Meeting to formally adopt the codification of the Town Charter, Code of Conduct, Code of Ethics and all Town Ordinances. The Town Code Ordinance was subsequently approved by Council at their regular meeting immediately following this hearing. The Town Council approved the sale of the Board of Education's Toro Mower and Attachments, to the highest qualified bidder, the Town of Portland, in the amount of \$2,895.00. The Economic Development Commission's recommendation to engage TPA Design Group to work with EDC on the Streetscape Initiative

was approved by the Council. An increase from \$350 to \$500 for cemetery plots as recommended by the Cemetery Board was approved by Council. Town Council approved the Parks and Recreation Advisory Board's recommendation to have Sears Park sticker fees remain the same for the 2007 season.

January began with the following four resolutions being approved by Town Council: (1) Bond resolution for \$1,557,000 for costs with respect to the Flanders Road Roadway Improvement Project. It was further resolved that the Town Council call a Special Town Meeting to be held January 29, 2007 to act upon the previous resolution; (2) Bond resolution for \$1,020,000 for cost with respect to the Main Street Bridge Replacement Project and further resolved to act upon this at the January 29 Special Town Meeting; (3) A Resolution honoring Joyce Bodozian Krauth, Executive Secretary to the Town Manager and Town Council on her retirement; and (4) A Resolution creating a Streetscape Steering Commission consisting of five members. Town Council approved the Budget Policy Statement during this month and authorized the Town Manager, in consultation with the Maguire Group, to seek an extension of not less than six months for the Consent Order.

In February, a Resolution by Town Council Recommending Actions to be Taken by the Middle Haddam Historic District Commission to Improve Commission Function and Processes was approved. The Town Council Resolution for the Establishment of a Town Technology Steering Committee was adopted, and the Resolution for Town Manager to sign all legal documents and contracts on behalf of the municipality when said agreements are duly approved by the Town Council was also adopted. A Proclamation acknowledging the week of March 11th as Girl Scout Week was adopted by the Council. Town Council also approved term expiration dates and term corrections as recommended by Attorney Brooks for the Middle Haddam Historic Commission.

# Town of East Hampton Annual Report, Fiscal Year 2006-2007

(Town Council, Continued)

At the **March 13, 2007 meeting**, the Town Council approved the following: (1) Proclamation recognizing the East Hampton Lions Club, Inc., chartered 50 years in East Hampton, for their generous gifts donated to East Hampton and the people therein; (2) Resolution honoring Jane Christopher for 48 years as Registrar of Voters; (3) Town of East Hampton Code of Ethics Acknowledgement Form to be completed by Ethics Commission Members and Alternate Members; (4) Public Hearing for April 10, 2007 for the purpose of considering an East Hampton Redevelopment Agency; (5) Increase in bonuses for the Volunteer Fire Department in the amount of \$680.00 as recommended by the Board of Fire Commissioners retroactive to February 2006; (6) \$3,000 for a Traffic Study of Route 151 in Middle Haddam by TPA Design Group; (7) An amount not to exceed \$10,000 for the purpose of a study of the Middle Haddam School for purposes of determining municipal uses that might be compatible with a rehab building and how the Town could assist the Middle Haddam Association with their goal to restore the facility; and (8) Use of the Employee Disclosure Form as recommended by the Town Attorney. The bid to repair the retaining wall at Town Hall per specifications, was approved by Council and awarded to Conn Strux, Inc. for \$63,302 with a contingency of 10% as recommended by Mr. Bergren. Council also approved an exemption under town ordinance 117-4a to authorize the Finance Director to negotiate a contract with Quality Data Services, Inc. for the tax billing/collection system and assessment administration system for the Town. The Fair Housing Resolution with typographical errors corrected, was adopted by Town Council.

On **April 10**, the Public Hearing for the Formation of a Redevelopment Agency Ordinance was held, and the Redevelopment Agency Ordinance was approved by Town Council at the meeting immediately following the hearing. Town Council approved Tighe & Bond as consultants to the implementation of the \$200,000 cleanup grant for 13 Watrous Street. The 2007-2008 Budget as recommended by the Board of Finance was approved during this month with the addition that it be sent to a town meeting. Town Council also approved a \$40,000 appropriation which represents 20% of the \$200,000 EPA Cleanup Grant requirements as approved by the Board of Finance and recommended by the Town Manager. A Public Hearing was held on April 24, 2007 to consider changes recommended by the Middle Haddam Historic District to the Middle Haddam Historic District Ordinance Draft. This public hearing was continued to the Council's next meeting on May 8th. At the regular meeting on April 24, an additional appropriation of \$75,000 was approved by Town Council for the Town Hall retaining wall as recommended by the Board of Finance in connection with emergency repairs to the wall. Town Council also approved the FEMA grant cost share request from the Fire Commission. A Town Council/WPCA Special Meeting Water System Workshop was held on April 25, 2007.

On **May 8**, the continued Public Hearing on the Middle Haddam Historic District Commission Ordinance was held. Council approved the Old Home Day Proclamation at the May 22 meeting. The Town Council authorized the Town Manager permission to execute and deliver a contract with the Connecticut State Library for an Historic Documents Preservation Grant. For Rapallo Viaduct, the Town Council authorized the Town Manager to send a letter to the Governor regarding the Bond Commission, which will also be signed by the Chairperson of the Town Council.

During **June**, the following bids were approved by Town Council: (1) Middle School Asbestos Removal in the amount of \$18,000 to Fleet Environmental, Inc.; (2) Middle School Tile Replacement in the amount of \$12,450 to the John Boyle Company; and Town Hall Oil Tank Replacement in the amount of \$34,000 to Excavation Technologies. The Town Council approved the Water System Budget and Rates for 2007-2008.



## Now and Then

This boulder was discovered in Marlborough by Henry T. Sellow who with help from many others, including 15 yoke of oxen, transported the stone to its present location on the Congregational Church Green. In 1921, a committee of prominent citizens contracted for 4 bronze tablets to honor local veterans who served in the Revolutionary War, War of 1812, Civil War, Spanish American War, and WWI. The monument was rededicated in 1996 and its surroundings beautified in 2006 as a church confirmation service project conducted by local high school students Hollin Abraham and Diana Donahue.



# Town of East Hampton Annual Report, Fiscal Year 2006-2007

## The Financial State of the Town

### FINANCE DEPARTMENT REPORT, Jeffery Jylkka, Finance Director

The Finance Department is responsible for providing timely, accurate and relevant budgetary and financial information to our citizens, customers and to various boards and assures compliance with established accounting standards. The department is committed to enhance services to our customers through innovative ideas and to think creatively on ways to operate more efficiently. The department also maintains the general ledger, accounts payable and payroll systems.

### Financial Highlights

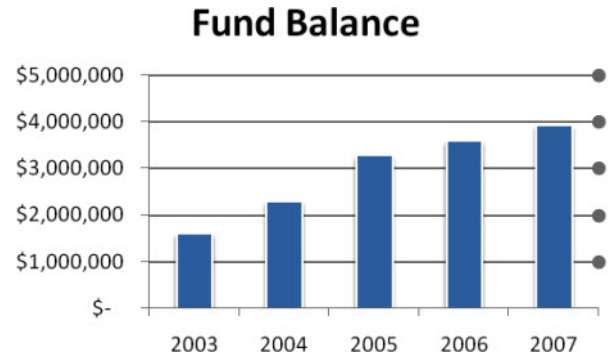
The fund balance of the Town's general fund increased by \$332,765 during the current fiscal year. The key factors in this increase were due to the following:

- Actual revenues in the Tax Collector's department exceeded estimates by \$173,434.
- Actual revenues from investment earnings exceeded estimates by \$153,289.
- Actual expenditures were \$483,953 less than budgeted.

The general fund is the chief operating fund of the Town. At the end of the current fiscal year, the unreserved, undesignated fund balance of the general fund was \$3,942,876. As a measure of the general fund's liquidity, it may be useful to compare both the unreserved fund balance to total fund expenditures and transfers out.

It must be recognized that a fund balance based on a modified accrual basis for revenues is different from a cash basis form of accounting in that the latter reflects monies "in hand" and available for spending. The fund balances presented include accounts receivable for revenues which are accrued but for which cash has not been received, and accounts payable on expenditures which are recorded but for which cash has not been disbursed.

Unreserved undesignated fund balance represents 11.2% of total general fund expenditures and transfers out for the fiscal year ending June 30, 2007.



### SYNOPSIS OF GENERAL FUND REVENUES AND TRANSFERS

Revenues	2006-2007 Revenues		2005-2006 Revenues		Change
Taxes	\$	24,111,349	\$	22,942,563	\$ 1,168,786
Intergovernmental		8,644,022		8,607,780	36,242
Licenses & Permits		777,196		836,011	(58,815)
Investment Income		403,289		319,377	83,912
Miscellaneous Income		117,712		76,399	41,313
Other Financing Sources		5,914		-	5,914
<b>TOTAL</b>	<b>\$</b>	<b>34,059,482</b>	<b>\$</b>	<b>32,782,130</b>	<b>\$ 1,277,352</b>

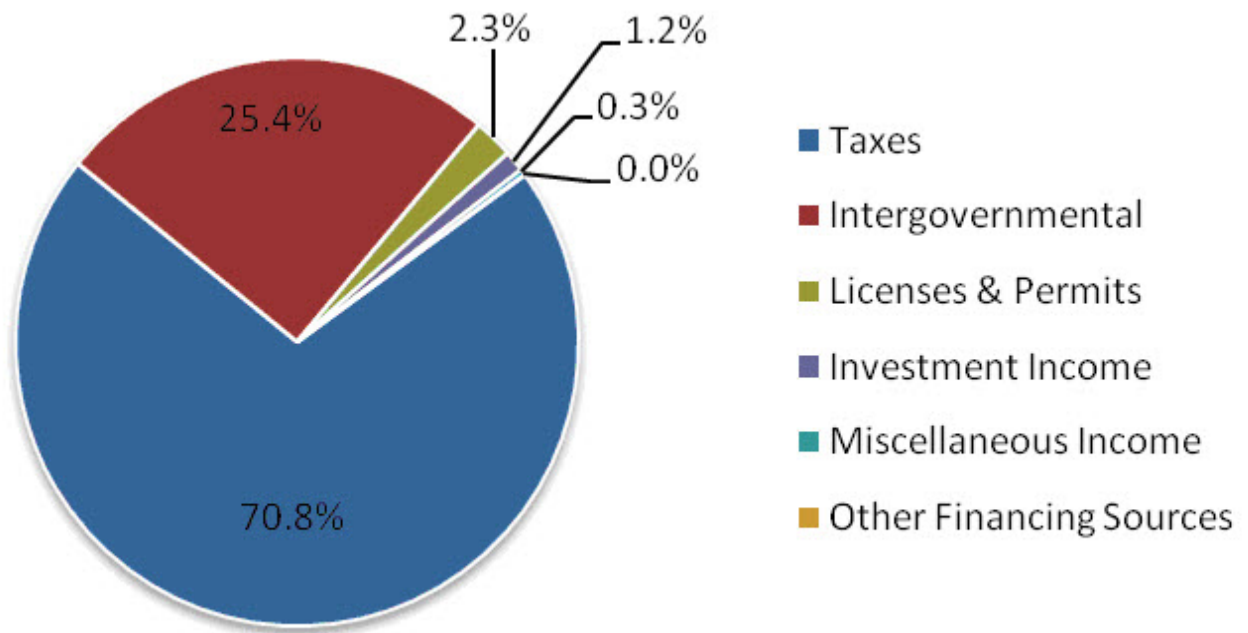


# Town of East Hampton Annual Report, Fiscal Year 2006-2007

Finance Department, Continued

## 2007 Revenues

Where the money came from



## SYNOPSIS OF GENERAL FUND EXPENDITURES AND TRANSFERS

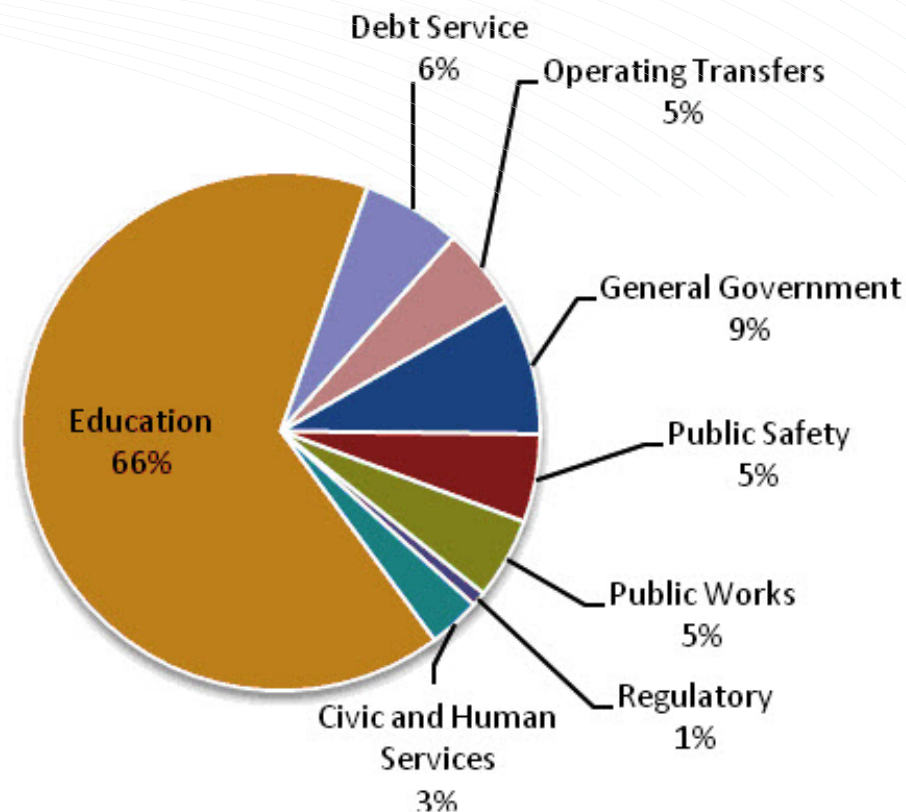
	2006-2007		2005-2006		Change
	Expenditures		Expenditures		
General Government	\$	2,868,913	\$	2,740,465	\$ 128,448
Public Safety		1,853,587		1,824,746	28,841
Public Works		1,712,622		1,678,677	33,945
Regulatory		302,162		319,556	(17,394)
Civic and Human Services		1,102,086		1,064,186	37,900
Education		22,088,820		21,325,368	763,452
Debt Service		2,074,009		2,157,444	(83,435)
Operating Transfers		1,713,775		1,366,671	347,104
<b>TOTAL</b>	<b>\$</b>	<b>33,715,974</b>	<b>\$</b>	<b>32,477,133</b>	<b>\$ 1,238,861</b>

# Town of East Hampton Annual Report, Fiscal Year 2006-2007

Finance Department, Continued

## 2007 Expenditures

Where the money was spent



## GENERAL FUND BUDGETARY HIGHLIGHTS

During the year there was an increase between the original budget and the final amended budget appropriation of \$808,354. The following are the main components of the increase:

- \$499,818 supplemental appropriation to the Board of Education as a result of the receipt of the special education excess cost grant. The Board of Education budgets for this grant when received.
- \$13,000 supplemental appropriation to the general government Council special programs account.
- \$40,000 supplemental appropriation to the Miscellaneous Grant Fund for a EPA Brownfields clean-up grant match.

# Town of East Hampton Annual Report, Fiscal Year 2006-2007

## Finance Department, Continued

### CAPITAL ASSET AND DEBT ADMINISTRATION

#### Capital Assets

The Town's investment in capital assets for its governmental activities as of June 30, 2007 totaled \$71,102,022 (net of accumulated depreciation). This investment in capital assets includes land, buildings and improvements, machinery and equipment, park facilities, construction in progress, and bridges. This amount represents a net increase (including additions and deductions) of \$28,542,722, or 67%, over last year.

Major capital asset events during the current fiscal year included the following:

- The beginning balance of net infrastructure was increased by \$29,119,536 to include infrastructure placed in service prior to July 1, 2002, in accordance with GASB Statement No. 34.
- Land acquisition of the Walters property (\$383,888).
- Construction in progress related to the Town Center Fire Pump (\$145,677).
- The completion of construction of the High School ADA improvement project (\$478,990).
- The completion of the Ola Ave. and Hale Road improvement projects (\$289,445).

### LONG-TERM DEBT

At the end of the current fiscal year, the Town had total bonded debt outstanding of \$10,874,235. The total debt is backed by the full faith and credit of the government.

The Town's total debt decreased by \$1,691,822 or 13.5% during the current fiscal year. The key factor for this decrease was due to scheduled debt payments.

The Town maintains an A2 rating from Moody's Investor Service and an A+ rating from Standard & Poor's for general obligation debt.

State statutes limit the amount of general obligation debt the Town may issue to seven times its annual receipts from taxation, as defined by the statutes. The current debt limitation for the Town is \$162 million, which is significantly in excess of the Town's outstanding general obligation debt.

# Town of East Hampton Annual Report, Fiscal Year 2006-2007

## Departments and Programs

# Administration and Finance

### TOWN CLERK

Sandra M. Wieleba, C.C.T.C.

The Town Clerk's Office maintains all public records and town information so that each record is easy to locate, current, accurate, and preserved for future generations. The Town Clerk's Office is responsible for all land record recordings, maps, liquor permits, veteran discharge filings, issuance of marriage and civil union licenses, certified copies of vital records, dog and kennel licenses and sports licenses, absentee ballots, as well as being the repository for meeting agendas and minutes and the official keeper of the Town Seal.

In 2006 the Town's seal was redesigned from a plain text seal to a seal consistent with the image which appears on the Town's flag and letterhead. By redesigning the seal, the Town now has a unified image that reflects the Town's rich and storied history. The ship represents Middle Haddam's maritime glory and the bell recognizes East Hampton's over two century-long history as a center for bell production.

In 2007, the Town Clerk's Office purchased Fee Add-On Software which complements the existing indexing system. Some of the benefits immediately realized by adding the Fee Add-On Software are:

- The ability to streamline the existing indexing process by combining the original two step process into one.
- Providing a volume and page, accurate time of recording, method of payment, check number, customer's name, as well as indexing information printed on the receipt which is given to the customer.

- Workflow efficiency – data entered at the fee station is immediately available to all processes in the system. This allows title searchers and attorneys to view recordings immediately after it is received for recordation in this office. Duplication of data entry is reduced.
- The ability to generate more accurate financial reports and to balance the revenue received on a daily basis in the Town Clerk's Office. The software also allows for the electronic transmission of fee data to MUNIS, the Town's accounting system.

In 2007, a complete Records Management & Preservation Survey was conducted by Cynthia G. Swank, CRM, CA of Inlook Group. Information obtained from the survey provides the framework for developing comprehensive disaster recovery procedures for all town-owned buildings. The survey included:

- environmental conditions of the Town Clerk's vault
- security and the need for security mirror(s) and the consideration of a surveillance monitoring system,
- an inventory of the contents stored in the vault, and
- recommendations for improving the condition of the vault.

The survey included the vault located at the Board of Education and town offices located in the Town Hall. The survey meets the criteria established by the Connecticut Historic Documents Preservation Grant Program and will now allow the Town Clerk to apply for competitive grants through this program.

### TOWN MEETINGS

#### Special Town Meeting: January 29, 2007

(1) Approved appropriating \$1,557,000 for the Flanders Road roadway improvements project and authorizing \$1,557,000 bonds and notes to defray said appropriation. (2) Approved appropriating \$1,020,000 for the Main Street bridge replacement project and authorizing \$1,020,000 bonds and notes to defray said appropriation.

#### Annual Town Budget Meeting: April 30, 2007

Approved annual budget for fiscal year 2007-2008 as recommended by the Town Council.

Yes: 991

No: 725

### VITAL STATISTICS: 3-Year Comparison

	Marriages	Civil Unions	Births	Deaths
2004-05	59	0	152	63
2005-06	57	6	147	52
2006-07	74	2	161	79

### 3-Year Comparison of Fees Turned Over to the Town's General Fund

	2004-05	2005-06	2006-07
Recordings & Maps	\$137,764	\$131,754	\$116,073
Conveyances Tax	\$271,225	\$278,148	\$223,410
Sears Park	\$17,236	\$14,800	\$13,615
Dog Licenses	\$15,046	\$13,144	\$12,757
Land Record Copy Fee	\$15,015	\$15,524	\$16,671
All other fees	\$32,489	\$102,207	\$125,508
<b>TOTAL COLLECTIONS</b>	<b>\$488,775</b>	<b>\$555,577</b>	<b>\$508,034</b>



# Departments and Programs: Administration and Finance

## TAX ASSESSOR

Donna Ralston

### Our Role: Overview of the Assessment Process

The Assessor's primary objective is to ensure that all taxable property located within the town is assessed in accordance with the Connecticut General Statutes and acceptable appraisal practices to ensure that every property owner shares an appropriate share of the local property tax burden.

To accomplish this objective, the assessor must discover, list and equitably value all real estate, personal property, and motor vehicles located within the Town of East Hampton. In addition, we are responsible for accepting, reviewing and approving various forms of tax relief.

The result of these efforts is the Grand List: a record of all the taxable and tax-exempt property in the Town of East Hampton. Section 12-55 of the Connecticut General Statutes provides that a certified Assessor must sign the Town's Grand List when it is filed by the last day of January each year.

Property is assessed as of the October 1<sup>st</sup> assessment date at 70% of its value. Motor vehicles and other types of personal property are valued annually, while real property values are updated every five years, as opposed to the 10 or 12 year cycles we were formerly accustomed to.

### Integral Role of Technology in the Assessment Process

Computers are an integral part of the Assessor's office operations. The entire Grand list is now computer-generated. Computer-assisted mass appraisal (CAMA) software was purchased for use during the 2000 revaluation for all taxable and tax exempt real estate. An old, custom software package is used to administer real estate legal information, motor vehicle and personal property ownership and valuation and all exemptions and state reports. The Town is currently requesting proposals for a new administrative system for both the Assessor and Collectors' offices.

In addition to a computer for use by the public on the counter in the Assessor's office, an on-line access program was instituted in July of 2004. Anyone that is interested or in need of information about any property in Town is able to log on to the Town Web Site, ([www.easthamptonct.org](http://www.easthamptonct.org)) They will be directed to the on-line data-base access site. A first-time user must register to get a password and then has unlimited access to the information. There is currently no fee for this service.

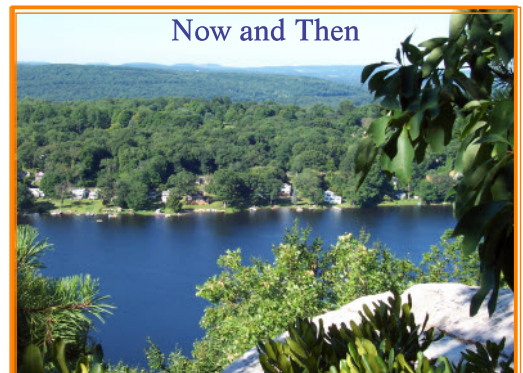
One of the main tools used by the Assessors' office for identifying taxable and tax exempt parcels is the tax map. There are 50 maps and they are updated yearly by a company called Cartographics. These maps were originally prepared by a flyover in 1943 and they have been manually updated since then. As with anything, time, lack of good technology and human error has contributed to the many discrepancies in the current maps.

### Moving Forward with GIS (Geographic Information System)

The Town approved funds in the 2007-08 budget to contract with a company to computerize the Assessor's office mapping function using GIS technology. The GIS will correct the inaccuracies and increase the integrity of the overall tax base. Once the GIS is implemented, the possibilities for additional uses by Planning, Zoning, Building, Public Works, Sewer, Fire, Public Safety, and others are endless. The GIS implementation plan study, done by Tighe & Bonde, consulting engineers, will be used for the bidding process in the upcoming fiscal year.

State reports for reimbursement, sales ratio reporting (for educational grants), property transfers, map updating, accepting applications for a myriad of exemption programs, making records available to the public and answering any questions they might have, problem solving and attending to the ever-ringing telephone are but a few of the additional responsibilities of the Assessor's office. Complete interaction with the Building Department, Town Clerk and Tax Collector is necessary to complete our office functions.

The October 1, 2006 Grand List was filed in January of 2007 with a net taxable total of '\$1,095,997,707'. This represented a 3.614% increase over last years' grand list.



Now and Then

### A View From Great Hill, Cobalt CT

East Hampton is home to many extraordinary vistas; a view from Great Hill in Colbalt is shown above. Great Hill was first mined for gold, mica, and cobalt in 1661 by Gov. John Winthrop. While repeated mining ventures over two centuries never proved profitable, residents and hikers have found a wealth of beauty in this area.

# Departments and Programs: Administration and Finance

## COLLECTOR OF REVENUE

Marie Durkin, CCMC

### Our Role: Overview of the Billing and Collection Process

The Collector of Revenue is responsible for the billing, collecting and accounting of all tax monies levied by the Town of East Hampton, and the collection and billing of all sewer use and all sewer assessment charges as imposed by the Water Pollution Control Authority. All collections proceed under State of Connecticut Statutes and Town of East Hampton ordinances. Accounting practices must be as set forth in Public Act 77-611, which outlines accounting and auditing procedures and Generally Accepted Accounting Principals (GAAP).

All taxable property based on the Grand List of 2005 became due and payable on July 1, 2006. Real estate and personal property tax bills over \$100.00 were payable in two installments, July 1, 2006 and January 1, 2007. Supplemental motor vehicle tax bills were due January 1, 2007.

The goal of the Office of the Collector of Revenue is to bill, collect and account for all the payments due and made to its office. Every effort is made to do so in an efficient and equitable manner. In May 2007, a new computer system was installed, replacing a system which had been our mainstay for almost 20 years. The transition is not yet complete, causing many delays due to the failure of the new company to comply with our needs and requirements.

### Tax Categories Billed

5830 Real Estate Tax Bills	\$21,178,084.42
851 Personal Property Tax Bills	\$422,259.74
13,532 Motor Vehicle Tax Bills	\$1,844,000.41
2598 Supplemental Motor Vehicle Bills	\$244,058.78
<b>TOTAL DUE</b>	<b>\$23,480,577.12</b>

### Tax Collections as of June 30, 2007

2005 Grand list	\$25,517,658.49
Prior years tax	\$205,616.32
Interest	\$132,131.01
Lien fees	\$8,595.55
Advance 2006 Grand List	\$45,869.83
<b>TOTAL COLLECTED</b>	<b>\$23,909,691.20</b>

### Water Pollution Control Authority

October 1, 2006	\$798,965.00
2608 sewer use bills	
May 1, 2007	\$100,173.28
520 assessment bills	

The Air Line: Rapallo Viaduct bridged the Flat Brook in East Hampton. 1.5 miles from the Lyman Viaduct, the Rapallo was 800 feet long and 60 feet high.



The Air Line: Lyman Viaduct crossed over the Dickenson Creek in Colchester and was 1000 feet high and 137 feet long.



### Now and Then

Once a stretch of the Air Line Railroad track built in the 1840's, which supported transportation needs between New York City and Boston for over a century, today's Air Line Trail in East Hampton serves as a trail head to over 50 miles of scenic vistas and panoramic views for walkers, hikers, bikers, horseback riders, and cross-country skiers.



# Departments and Programs: Administration and Finance

## PROBATE COURT

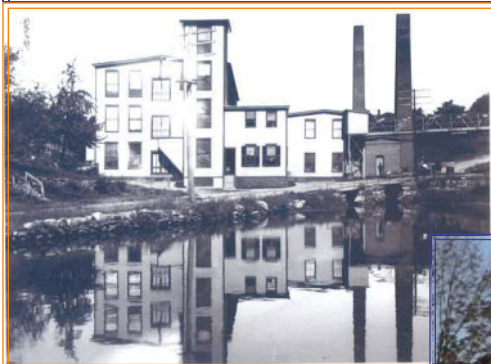
Anne McKinney, Judge

The East Hampton Probate Court is a statutory court, and as such, has jurisdiction, and authority granted by legislation. The court hours are Monday through Thursday, from 9:00 a.m. until 2:00 p.m.

The court hears a number of matters each year with decedents' estates being the majority of the cases. In addition, other matters that come before the court include guardianship of individuals with mental retardation; conservators for incapable individuals, paternity, removal of parents as guardian, termination of parental rights, adoptions, and change of name. The court also processes passports.

In 2006, the Court heard on the following matters:

		Appointment of Guardian of the Estate	4
Administration- Intestate	6	Temporary Guardianship	4
Probate of Will Testate	19	Allowance of Account-Guardian	7
Sale or Mortgage of Real Estate	4	Removal of Guardian of the Person	2
Compromise of Claim	5	Other Guardian Petitions	3
Allowance of Account	22	Other Application-Guardian	1
Other Applications & Petitions	7	Appointment of Conservator	1
Small Estate Affidavit	14	Appointment of Conservator P/E	3
T.P.O.	11	Conservator Three Year Review	7
Informal Status Hearings	2	Temporary Conservator	1
Appointment of Testamentary Trustee	1	Sale of R.E. Conservator	1
Trust Account Hearings	5	Allowance of Account-Conservator	2
Other Trust Proceedings	3	Three Year Reviews M.R. Person	5
Termination of Parental Rights	2	Other Application for a M.R. Person	1
Adoption	1	Change of Name Application	4
Approval of Adoption	4	Passports	232



Now and Then



The Summit Thread Company, established in 1880, was one of chief industries in what was then described as "our little village" and now known as the East Hampton Village Center. The company was one of the few in our country that manufactured a complete line of cotton thread, including ready-wound bobbins for under thread sewing machines. Though the "old" Summit Thread building is today known as the Artistic Mill, its strong architectural lines continue to define the Village Center's skyline. The Artistic Mill, not unlike Summit Thread, today hosts owner-managed businesses that contribute to the Village Center's vital place in East Hampton's cultural and economic history.



# Departments and Programs: Administration and Finance

## FACILITIES DEPARTMENT

Frank Grzyb, Manager

### Role and Responsibilities

The Facilities Manager oversees the daily operation, preventive maintenance, repairs and improvements to fourteen (14) town buildings totaling 395,000 square feet. Additionally, he prepares and monitors the operating budgets for the Town Hall, Annex and Community Center as well as oversees the bidding, contract and construction of all capital building projects.

### Grants Received in 2006-07

The Town of East Hampton received several grants this year. A \$500,000 grant for improvements at the High School consisted of a new front entrance and two side entrances that are now ADA accessible. In addition to these improvements, an audio system to aid the hearing impaired was installed at the High School Auditorium with leftover funds. A \$150,000 grant for a new fire pump for the new Town Center Fire System and a \$190,000 grant for reconstruction of the Town Center Fire Pond.

### Major Projects In-Progress or Completed This Year

PROJECT	LOCATION	PROJECT COST
Water system improvements	High School and Middle School	\$400,000
Upgraded fire alarm system	Middle School and High School	\$50,000
New roof	Company #3 (White Birch) Firehouse	\$13,000
New retaining wall and lead removal	Town Hall	\$85,000
Roof repairs and brickwork	High School, Middle School, Memorial School and Company #1 (Barton Hill) Firehouse	\$40,000

### Cost Savings, Efficiency and Energy Conservation Efforts

The Facilities Department has historically identified opportunities to implement cost saving programs and strategies for operational efficiencies and energy conservation. Continuous participation in CL&P's energy conservation program is ongoing.

## Now and Then

*"East Hampton is the proud possessor of a beautiful strip of land situated on the front of Lake Pocotopaug. It was formerly the property of the Sears family, but on May 26, 1910, they presented it to the town which has since cared for it and wisely left its natural surroundings."* -- Excerpt from a 1921 brochure, [East Hampton: Belltown](#)

Sears Park is today recognized as a "wonderful part of the town" much as it was in 1921. Expanded by land purchases over the last two decades; enhanced by grants; and revitalized by a newly-constructed Pavilion after fire destroyed its predecessor, Sears Park is among our town's most valued public places. Overall efforts to continuously improve Sear Park's facilities have been vigorously supported by local organizations.





# Town of East Hampton Annual Report, Fiscal Year 2006-2007

## Departments and Programs

# Public Safety

## POLICE DEPARTMENT

Matthew Reimondo, Chief

The East Hampton Police Department is operationally funded for sixteen full time officers and two clerical staff. This past year two officers retired after 20 years of dedicated service to the Town (Officer Zablonksi and Officer Laflamme).

One new officer has joined the ranks, Officer Charles Harmon, who entered a twenty-two (22) week training program at the police academy in May.

The Department is in the process of hiring another officer to obtain full staffing levels.

### Police Administration

The Administration division has the responsibility of maintaining personnel and training records, payroll and accounting functions, providing logistical support and preparing and managing the department's budget. The Administrative division is also responsible for conducting Internal Affairs investigations and responds to all citizen complaints.

The department continues its efforts to train sworn and civilian personnel in law enforcement and service related topics. Sworn officers and civilian personnel will receive training in state-mandated topics, as well as training that will enhance their skills, knowledge and abilities.

Support Services staff process and maintain all reports produced by Police Department staff and are responsible for the maintenance and security of criminal records. The Support Services staff greet customers, answer phones, prepare a number of reports, perform data entry in regional and national law enforcement telecommunications systems, conduct background checks on arrested persons and process all permit applications.

The police case management system is automated and provides technical assistance for the patrol force. Information from these files is provided to the field officer and assists in both analyzing crime trends and in case preparation. Support Services division also files mandated State and Federal statistical crime reports and assists in the case preparation for the State's Attorney's Office.

### Patrol/Investigations

Patrol is composed of three shifts of uniformed police officers that provide services 24 hours a day. Patrol is primarily responsible for responding to medical emergencies, immediate and routine service calls, crime-related incidents and quality of life issues.

Officers are assigned to patrol, conduct preliminary investigations, collect evidence and arrest offenders. Other responsibilities include: facilitating the safe, expeditious movement of vehicle and pedestrian traffic; minimizing property loss; recovering stolen property, ensuring safety and protection of persons and property through proactive and directed patrol; apprehending offenders; rendering aid and advice as necessary and providing the highest level of quality service through problem solving and community-oriented policing.

The Department's mobile data computer systems are in the police vehicles to enhance officer safety. These systems integrate into the CAPTAIN system through the Capitol Region Chief's of Police Organization. The mobile data computers provide officers with the ability to perform record inquiries and a number of other related functions: DMV/license checks, wanted persons, checks Department of Corrections information and photos). All of these functions provide real-time information to patrol officers out on the streets.

Officers provide the community with professional and thorough follow-up investigations of reported crime and conduct a high level of case self-initiated investigations. The division is comprised of officers that investigate crimes against persons and property involving both adult and juvenile suspects. Officer's follow up on crime reports from their patrol and investigate burglaries, auto theft, fraud cases, identity theft and myriad other crime investigations.

### Motor Vehicle Enforcement

Patrols are responsible for the enforcement of state and local traffic laws, traffic accident investigations, and traffic control within East Hampton. Traffic patrols perform DUI and seatbelt checkpoints and conduct selective traffic enforcement details as required. Through the use of DUI

## Departments and Programs: Public Safety (Police Department, Continued)

and seatbelt checkpoints, the Department conducts selective traffic enforcement details as required. Through the use of DUI/Safety checkpoints, focused traffic enforcement details and radar enforcement, officers address high volume traffic issues and traffic-related problems that negatively impact the community. Traffic Patrols monitor compliance with Alcohol Beverage Control laws utilizing a three-prong approach. These approaches include education, awareness and enforcement.

### Police Activity Highlights, 2006-07

Total Calls for Service	13,066		
Criminal Arrests	211	Patrol/Property Checks	716
Burglary Investigations	46	Suspicious Persons/Vehicles	417
Larceny Investigations	173	Alarms	420
Drug Investigations	21	Medical Calls	525
Sexual Assaults	1	Death Investigations	9
Criminal Mischief	117	Directed Patrol (Traffic Enforcement)	134
Protective/Judicial Orders	131	Motor Vehicle Contacts (Total)	2,212
Identity Theft	17	Motor Vehicle Complaints	525
Administrative Services	5,505	Motor Vehicle Stops	734
911 Hang-ups	188	DWI	41
Noise Complaints	145	Motor Vehicle Accidents	263

### Animal Control

Two part-time officers staff this division. Animal Control is responsible for handling calls for service concerning animals and their welfare and acts as the department's liaison to animal welfare agencies. Animal Control Officers enforce municipal ordinances relating to animals including: dogs at-large, dog licensing and leash laws. They facilitate veterinary care for injured animals and provide for the safe return of loose animals to their owners. They also host an annual Rabies Clinic for low-cost immunization of dogs and cats. In order to enhance community service, Animal Control Officers will attend an advanced training during the year.

## VOLUNTEER FIRE DEPARTMENT

David Simko, Chairman



### Goal

The East Hampton Volunteer Fire Department's primary function is to remove people from harm's way and to provide fire protection to the property owners within the town of East Hampton.

### Initiatives

- To maintain a trained membership and provide the best possible fire protection for the community.
- To provide manpower, equipment and expertise to extricate people from entrapment and perform water and land based search and rescues.
- Provide Fire Prevention education to the children and the citizens of East Hampton.
- Maintain proactive and progressive fire fighting/rescue techniques.
- Work with the Fire Marshall's office to maintain a viable water system through the use of dry hydrants located throughout the town, and to supply adequate water for fire suppression regardless of location.
- Maintain a working relationship with surrounding towns to nurture the mutual aid system.

## Departments and Programs: Public Safety (Volunteer Fire Department, Continued)

### Organization and Scope of Fire Department Services

Fire protection and Emergency Services to the town of East Hampton is solely a volunteer effort. Governed by a Board of Fire Commissioners, the Fire Department is staffed by approximately 55 fire fighters, supported by 10 fire police and 8 junior fire fighters. The department is also supported by the Ladies Auxiliary. The Department maintains three firehouses in town: Company 1 Headquarters on Barton Hill, Company 2 in Cobalt, and Station 3 on White Birch Road. They also maintain four engines, three tankers, a ladder truck, a rescue truck, several brush units, a rescue boat and various support vehicles, seventeen vehicles in total.

In the budget year 2006-07, firefighters responded to 360 emergency calls exerting over 8,000 man-hours in call responses alone (not including training and maintenance or paperwork). Over 120 hours of in-house training were offered to the membership as well as outside courses for specialized training and NFPA certified firefighter programs. There is no public water system in the town at present. Firefighters rely on dry hydrants, tankers and our mutual aid system to supply water for large fires. There are 28 dry hydrants strategically placed through out the town. *The largest problem facing the Fire Department is the aging of the fleet of vehicles. Each year, more and more money is devoted to the line item for Vehicle Maintenance.*

### Major Undertakings by the Fire Department

All of the work on the design and the specifications for the new Rescue Truck by the members culminated in the delivery of the truck. The truck was developed to serve the people of East Hampton for many years and is outfitted with the most current and state-of-the-art equipment available.

Many hours are spent each year by members using the Fire Prevention Trailer to teach our children Fire Safety in a real life setting. At Old Home Day, the trailer was made available on the grounds; many people took the opportunity to learn from demonstrations provided by Fire Department members.

The department is more actively using the software program *Firehouse* to maintain information on personnel, vehicles, gear, and incidents. The software supports better record keeping and informed decision-making.

The department played a major role in rebuilding the Walnut Avenue pumping station which provides fire hydrants and sprinklers in the center of town. A new pump and engine have been installed. The old tower will be removed and the existing pond excavated.

Members continuously take on projects over and above their firefighting duties. A forestry tanker was made from an Army truck; a fire rescue boat was created from a donated pontoon boat; a computer room was built at Company 2; a van was converted for the Fire Police; the ambulance donated by the Ambulance Association is being converted into a light rescue vehicle for Company 2. There are also plans to convert a donated ATV into a small all-purpose vehicle.

The department each year has applied for FEMA grants to help obtain funding for items which would not otherwise be available. For example, The Fire Prevention Trailer and all new breathing apparatus were obtained through FEMA grants. The department has applied for a \$70,000 grant to obtain online-based training services for the members.

### FIRE MARSHAL

#### Philip Visintainer, Fire Marshal

The Fire Marshal is responsible for the enforcement of all applicable State and Federal Fire Codes and Regulations and other duties as set forth in the Connecticut General Statutes, as well as other legislation enacted by the Town. Fire prevention is the primary objective of the Fire Marshal, which is promoted through inspections of properties and activities regulated by the Connecticut Fire Safety Code, the administration of the permit process for activities subject to those permits, and by providing public fire education and guidance. The storage, transportation and use of hazardous materials and explosives are under the authority of the Fire Marshal, as well as the administration of Connecticut Department of Environmental Protection Open Burning Regulations, as the Open Burning Official. Connecticut Statutes require that the Fire Marshal investigate every fire or explosion within the jurisdiction, for determination of the cause and origin.

The Fire Marshal also performs duties as the Zoning Enforcement Officer, and assists in the enforcement of Wetlands Regulations as needed.

During 2006-07, more than 350 site inspections of properties subject to the Fire Code and Regulations were performed. 26 blasting permits were issued, as were 350 Open Burning Permits. 32 Plan reviews were performed of proposed sites and/or buildings for code, regulation and local requirement compliance. 60 hours were spent in activities related to fire prevention education. 38 hours were spent in professional training as required to maintain Fire Marshal state certification.

# Town of East Hampton Annual Report, Fiscal Year 2006-2007

## Departments and Programs

# Health and Human Services

### CHATHAM HEALTH DISTRICT Board Members

Bradley P. Parker, *Chairman*  
Susan Bransfield, *Vice Chairman*  
Alan H. Bergren, *Treasurer*  
Peter Hughes  
Michael Hillsberg

### Thad King, Director of Health, Chatham Health District

The Chatham Health District serves the towns of East Haddam, East Hampton, Hebron, Marlborough and Portland.

The Chatham Health District's Board conducted thirteen monthly meetings from July 1, 2006 through June 30, 2007. Minutes of those meetings are on file at the office of the Director of Health and with the Town Clerk of each participating town.

### DISTRICT FUNDING

#### Revenues

Municipal	\$350,370
State	\$76,380
Fees	\$93,007
Interest	\$2,890
Other	\$21
<b>TOTAL</b>	<b>\$522,673</b>
Expenditures	\$599,670
Use of Fund Balance	\$76,997

### DISTRICT SERVICES

#### Permits/Applications

Septic	250
Water Supply Well	201
Soil Testing	315
B-100a and Eng. Plan Review	429
Food Service	569
<b>TOTAL</b>	<b>1,890</b>

### IN-DISTRICT INSPECTIONS

#### By Category

Day Care	4
Campgrounds	0
Housing Code - heat, water supply, plumbing	22
Epidemiological Investigation of EBL > 20 mg/dl and	1
Lead Paint Inspection	2
Public Health Complaints	93
Food Service Establishments	110
Temporary Food Service Events	142
<b>TOTAL</b>	<b>374</b>

## Now and Then



### Comstock Covered Bridge

Over the Salmon River SE of East Hampton and north of Route 16, the Comstock Bridge was built in 1873 and served travelers as the main road between Colchester and Middletown. Now a public park, the bridge is a well-preserved example of the Howe truss, an innovative design patented in 1840. The 30 foot long cast span is significant in its own right as the only remaining example in Connecticut of an enclosed wooden pony truss. The bridge was renovated in the 1930's, 1970's and again in the 1990's. Listed on the National Register of Historic Places in 1976, the bridge was rededicated on May 19, 1996.



# Departments and Programs: Health and Human Services

## YOUTH AND FAMILY SERVICES

Wendy Regan, Director

East Hampton Youth & Family Services provides services to both individuals and families. The larger community directly benefits from our services, for healthy and happy citizens are necessary for the vitality of the town. Youth & Family Services aims to provide both therapy and life skills programs, including socially-oriented enrichment and prevention programs, particularly to youth and their families.

The needs of the Youth & Family Services clientele vary and are very diverse. The agency, however, is well equipped to handle a variety of human service needs. Not only is counseling offered; but crisis intervention, case management, and referral for specific needs; e.g., rehabilitation for substance abuse issues. Youth & Family Services also works in cooperation with other agencies, both county and state-wide, and serves the needs of young people through in-school programs and services.

Though Youth & Family Services has only one full-time staff member, the agency has been able to minimize costs while serving an ever-increasing percentage of the community. We do so via partnerships with state universities. That is, Youth & Family Services has been a supervised site for graduate students in both marriage and family therapy for over a decade. In 2006-07, two interns provided no-cost counseling services through the agency and our public schools.

## SOCIAL SERVICES

Jane Leary, Coordinator

East Hampton Social Services continues to serve the needs of people in crisis with the basics of life such as help with shelter, food, medicine and other necessities.

Social Services is run by a part-time, on call, coordinator devoted to meeting the social service needs of the community. This is accomplished by directing those in need of medical, financial and quality of life issues to the proper sources and in some cases aiding the clients in a crisis situation with assistance for some of these necessities.

Clients are directed through a network including local, regional, state, and federal agencies and organizations. This network provides residents access to referrals, agencies, resources, and other services to meet individual, family and community needs. Assistance can also be given in an emergency situation with funds provided by the town or other sources.

The Coordinator attends various meetings including energy assistance, gives talks to various organizations, maintains the Town's old General Assistance files, sits on the Juvenile Review Board, the Youth and Family Board of Directors and the Food Bank Board of Directors. The Coordinator is also a member of the Connecticut Local Administrators of Social Services (C.L.A.S.S.) an organization that enables town social service agencies to communicate and keep abreast of any programs that may be of use in aiding clients. The Social Services Coordinator also manages the evictions in East Hampton.

The Social service Department works very closely with the East Hampton Volunteer Food Bank and Youth & Family Services.

Social Services could not reach as many people in need were it not for the work of volunteers in the Food Bank. The Food Bank has regular hours two mornings per week, where clients can get direct assistance. If the client needs further assistance, the volunteers can contact this office to set up an appointment for other resources.

The Food Bank receives town-wide support and operates on donations of food, children's clothing, personal items and money from churches, civic and service organizations, and from many other groups and individual East Hampton residents. This Food Bank has been in existence for 23 years and support for its mission continues to grow.

The purpose of the Food Bank is to provide a 3-day supply of food to families and individuals in emergency situations. Volunteers also supervise the collection of that food, provide children's clothing and as donations and money allow, provide other living essentials. Funds raised by this organization provide fuel, perishable food items, rental assistance and medical assistance. On average, the Food Bank provides food and other services to approximately 20 clients per week. The Food Bank also handles the Thanksgiving and Christmas Food Baskets given to those in need, in town. Food baskets are given at Thanksgiving and food baskets with warm clothing and toys for children under age 14 are provided for Christmas. Senior citizens receive food baskets at these times as well. For Christmas 2006, a total of 73 families including 86 children and 24 seniors were provided with baskets for the holiday season.

Food Bank volunteers, as always, appreciate the continued support, and look forward to the future.

# Departments and Programs: Health and Human Services

## SENIOR CENTER

Jo Ann Ewing, Senior Center Coordinator & Municipal Agent for the Elderly

Paul Pascarelli, Assistant to the Coordinator

Clif Smith, CRT Senior Community Cafe Food Site Manager

American Red Cross Driver

### Mission

The Senior Center is a community focal point where older adults come together for services and activities that reflect their experience and skill, respond to their diverse needs and interests, enhance their independence, and encourage their involvement in the community. The Center also serves as a resource for the entire community for the information on aging, support for family caregivers, and development of innovative approaches to addressing aging issues.

## Programs and Services Available to Older Adults Age 60 and Over

**Transportation:** Transportation to medical appointments, shopping and personal care is available to seniors and persons with disabilities through the American Red Cross Dial-A-Ride program for a charge of \$1.50 per ride. Applications are available at the Senior Center as well as through the American Red Cross. Financial assistance is available when income requirements are met.

**Health Services:** Middlesex Hospital Homecare offers free blood pressure testing twice monthly and an Annual Flu Clinic at the Senior Center. The Connecticut VNA provides a foot care clinic for a fee.

**Education, Information & Advocacy:** Informational sessions are offered by the Center several times per year. These presentations equip the older adult with timely information related to fitness, nutrition, financial planning, current legislation and legal issues, among others. In addition, the Center sponsors AARP's Defensive Driving program twice annually and annually offers AARP's free tax preparation assistance. Computers are available to the older adults with unlimited access to the Internet via high speed connection.

**Social Services/Access to Assistance Programs:** Senior Center personnel help the older adult process annual energy assistance applications. This assistance is provided through the Community Renewal Team (CRT), with emergency aid available through the East Hampton Food Bank, if needed. We also help people with ConnPace applications, Title 19 re-determination notices, Medicare Parts A, B, C, & D and other documents, as needed. Social Service needs are increasing at a rapid rate. An average of three to four people enter the Senior Center daily with social service needs.

### Physical Health and Well-Being

#### Exercise:

The Senior Center offers a variety of exercise programs. During the year classes such as tap, line dance, "Sit and Stretch", etc. are made available for a nominal fee.

These classes focus attention on proper breathing and balance-keystones to increase mobility and vitality. These programs and others are continuously challenged by increasing participation and inadequate space to manage the programs. In addition to the formal exercise classes the Senior Center has exercise equipment, available between 10:00 a.m. - 2:00 p.m.

**Nutrition:** The Community Renewal Team (CRT) provides well-balanced, nutritional meals Monday through Friday at the Senior Center as well as Meals-On-Wheels programs for the home-bound elderly/disabled senior citizens. CRT meals are funded by Federal Title III Grants. The meal program is free to anyone age 60 or older. Donations are always welcomed to support this program. Approximately 6,000 meals were served/delivered over the course of last year.

**Social/Recreational:** The Center provides a place for seniors to gather and socialize through various planned program opportunities. Many also enjoy less structured time at the Center; that is, a place to chat over coffee, assemble a puzzle, or read the paper in the company of others. Daily activities include dancing, bingo, exercise, cards, singing and hand-chimes, making sojourn bears for cancer patients, and crafting. The Center offers regular shopping trips to various malls and to local communities. Also offered are educational and cultural excursions to museums and special events.

**G.I.F.T. Program:** Crafting provides entertainment, productivity, and opportunities for community outreach and connections. Seniors bring vast amounts of experience and patience in working with school-age children through the G.I.F.T. program (Generations Investing in Friendships Together), an intergenerational program. G.I.F.T. is a highly successful, widely recognized active volunteer program which fosters collaboration between the town's seniors and local school children.

## Departments and Programs: Health and Human Services

(Senior Center, continued)

### Volunteerism: Older Adults Helping Older Adults

Older adults and seniors also contribute to the well-being of the community by volunteering their time to the East Hampton Food Bank, Meals-On Wheels program, Red Cross bloodmobiles, and through the Belltown Senior Citizen Club's various community-centered activities. The Senior Center benefited from over 4,000 volunteer hours in the office alone as seniors regularly volunteered their time to answer phones and perform general office duties. Meals-On-Wheels volunteers logged nearly 2,000 volunteer hours delivering meals and CRT kitchen volunteers contributed approximately 2,500 hours to supporting the Center's meal programs. The Senior Center would not be able to offer or support all the activities it does without the help of its dedicated volunteers.

Special thanks to Jackie Jackson, Monica Kangley, Jeanette Knotek, Ivy and Nelson Maurice, and Nancy Zimmer, for their continuous support and devotion to the East Hampton Senior Center. By volunteering their time, they help keep the Center going like a smooth-running machine.

Meals on Wheels could not function without the following drivers who faithfully deliver meals each day: Tim Strong, Richard Caron, Joanne and David Kneeland, Jane Condron, Mary Flannery, and Oak Hill School. Thanks to Sabby Dube, Rose Hastings, and Iva Turner who volunteer each day to help the CRT staff prepare for each weekday's meal.

Finally, the center is fortunate to have many people who volunteer in many ways and in more ways than one. The people mentioned above are only the beginning of a list of performers, crafters, drivers, and other helpers who ensure older people in our community are able to function in their homes. We are grateful for the extra hands, eyes and ears that help all of us help each other.

### EAST HAMPTON HOUSING AUTHORITY

Judi Bobbi, Executive Director

The Housing Authority of the Town of East Hampton maintains two senior housing complexes; Bellwood Court on West Drive with 30 apartments and Chatham Acres on Governor Bill O'Neill Drive with 40 apartments. Chatham Acres has 4 handicapped accessible apartments. Both complexes are in good condition.

The total number of occupants is seventy-eight. We maintain a waiting list. There are no vacancies at this time. The Housing Authority currently advertises during the first six months of the year when it is accepting applications. To be eligible to apply a person must be 62 or older or certified as being disabled under the Federal Social Security Act. Income limits apply according to HUD medium family income estimates and are calculated using the Fair Marketing Rent area definitions.

The Housing Authority received a Small Cities Grant in November 2004 for various types of rehabilitation work; began in 2005 and was completed as of December 31, 2006. The upgrade has made a very positive addition to our units and has improved the living conditions for our residents.

The Housing Authority receives a Grant from DECD for a part time Resident Services Coordinator. The RSC helps the residents apply for services and helps coordinate social activities and informational programs. For further information about our housing, contact our office.

### Now and Then



*"The Connecticut River is the township's 'outlet to the sea' ... A little stretch of Middle Haddam coast line has been the portal to Liverpool, to Valparaiso, to Shanghai. From the strip of river bank have been launched innumerable ships: from the docks have embarked Chatham's seafaring men, many of them captains who sailed the seven seas."* -- Excerpt from *Yankee Township* by Carl F. Price



A wealth of historic architecture is concentrated along Knowles Landing, previously home to gloried sea captains and the Middle Haddam shipyards.

Many descendants of this area's early families still reside in Middle Haddam.

# Town of East Hampton Annual Report, Fiscal Year 2006-2007

## Departments and Programs

# Public Works and Utilities

## PUBLIC WORKS DEPARTMENT

Robert G. Drewry, Superintendent

The Public Works Department is responsible for the maintenance of the Town's infrastructure, some of which includes the following: sweeping 79.12 miles (195.5 lane miles) of improved roads, bituminous pavement repairs, cleaning of approximately 2006 catch basins, and maintenance of the Town's drainage system.

The Department continually installs new street and traffic control signs as well as the repair, replacement and cleaning of existing signs. Inspection of all new roads and driveways being constructed as well as work being performed in the Town's right-of-way, i.e., CL&P crossings; cable television crossings, etc. are done by the Public Works Department.

In the spring and once again in the fall, the Department grades approximately 8.49 miles of unimproved roads as well as touching them up after severe rainstorms.

The Department is also responsible for the maintenance of seven local cemeteries and assisting the Park and Recreation Department in the maintenance of Sears Park. Public Works operates the Town's transfer station approximately 52 days per year.

In-house services are provided to the Board of Education, which includes sweeping parking lots, cleaning catch basins and plowing and sanding parking lots.

The Department's primary objective in the winter months is snow removal work.

During storms, the Department also plows and sands 7.0 miles of sidewalk as well as performing maintenance on equipment.

## WATER POLLUTION CONTROL AUTHORITY

Mark Barmasse, Chairman

Vincent F. Susco, Jr., Public Utilities Administrator

**Overview:** The Water Pollution Control Authority (WPCA), which meets every first Tuesday of the month, is a seven member board responsible for the operation of the Town's Wastewater System under Chapter 103 of the Regulations of Connecticut State Agencies Section 7-245 to 7-273a. In 1978, an inter-municipal agreement between East Hampton and Colchester was entered into which governed the construction and operation of the Joint Facilities Water Pollution Control Plant located in East Hampton. This wastewater treatment facility originally built for the public sewerage needs of East Hampton and Colchester was designed to process an average daily flow of 3.9 million gallons. With expansion capabilities to 7.0 mgd, the towns of East Haddam, Lebanon, Marlborough and Hebron could be served in the future. The treatment process utilizes an activated sludge system to remove approximately 90% of the major pollutants. For over 20 years, this system has faithfully served the needs of all the communities.

**Responsibilities, Staff, and Operating Budget:** The WPCA is directly responsible for over 33 miles of collection system and 19 lift stations in East Hampton and jointly oversees the operation of the wastewater treatment plant with Colchester. In addition to the Public Utilities Administrator, the personnel necessary to keep the waters of the state clean include a Superintendent, a staff of five certified wastewater operators, one laboratory technician and one full time and one part-time office staff. The total operating budget of the East Hampton – Colchester Joint Facilities for July 1, 2006 thru June 30, 2007 was \$1,585,603.00. The WPCA operating budget ending June 30, 2006 was \$929,608, which included \$582,796 as the East Hampton's share of the Joint Facilities budget.



# Departments and Programs: Public Works and Utilities

(Water Pollution Control Authority, Continued)

**Facility Planning Study:** In 2002 the Commissioner of the Department of Environmental Protection (DEP) ordered that a Facility Planning Study be commissioned to investigate the improvements necessary at the Joint Facilities Water Pollution Control Plant and collection systems within the Towns. This study was necessary in order to achieve future State and Federal water quality goals while providing for expected future growth within the wastewater service areas of a seven (7) town region as portions of the east side of Portland were added to the regional plan. In June of 2005 the Joint Facilities submitted its Facility Plan to the DEP containing \$25,000,000 of wastewater improvements for the next 20 years. The plan is under review by the Connecticut Department of Environmental Protection (CTDEP).

**Cost Challenges:** Continued development in the Town has added 4 new wastewater lift stations bringing the total to 18. These environmental challenges of the future and needed improvements to our 25 year old facility, will directly impact the 3,150 users and the current sewer user rate of \$250 per year will need to be increased over time to offset increasing operating costs and future collection and treatment system improvements. It is hoped that as in the past, a substantial portion of these costs will be funded through a combination of CTDEP grants and/or low interest loans to reduce the impacts on sewer users.

**Quantity/Quality Challenges:** Through the WPCA, the town is also the Exclusive Service Area provider for potable water service for the majority of the Town. East Hampton has historically relied upon individual on-site rock wells for water. Over the last several years an increasing number of quality and quantity problems, incidents of contamination, iron and manganese problems, as well as decreasing water table levels, have been identified in the Town. In some areas, these incidents of contamination have rendered the water unsuitable for drinking. The full extent of groundwater contamination in East Hampton is not known as groundwater moves very slowly and it may take many years before an affected area is recognized.

**Community Water Systems:** Within the Town there are over 60 Community Water Systems (CWS) ranging from those which serve housing developments on an annual basis to those that serve public buildings, schools, churches, campgrounds, stores, restaurants, etc. which serve 25 individuals or more on an intermittent basis. The WPCA's certified water treatment and distribution operators are responsible for several of the CWS located in the Town. Included among these is the Town Center Water System (TCWS), which was mandated by the State in 1989 and built in 1991 to alleviate serious chemical contamination for 29 customers in the center of the Town. The Town is presently addressing several deficiencies associated with the TCWS that were the subject of a September 15, 2006 Consent Order from the Department of Health Services (DOHS).

In 2005, the WPCA began operating the Royal Oaks Water System (ROWS) off of Smith Street which, when completed, will serve 82 residents. In 2006, the WPCA expanded this water system to interconnect the Memorial Elementary School (MES). This interconnection provides safe, clean and reliable drinking water service for all that use the building and provided closure to a long-standing DOHS Consent Order against the Town and MES.

While both of these systems operate reliably, due to their small size, the water rates for both the TCWS and the ROWS are not sufficient to operate the water systems and require supplementation through the General Fund of the Town.

**Water Task Force:** To provide a long-term solution to these water quality and contamination problems, the Town and WPCA, in conjunction with the Public Water System Task

Force (PWSTF) have worked for over 10 years to develop a larger, financially stable, centralized water system. A centralized water system will enhance public health, safety, economic development and facilitate the continued vitality of the community as a desirable place to live.

After several years of engineering and groundwater water studies, the Town submitted a Water Supply Plan to the State Department of Health Services (DOHS) in November 2004. On August 30 2006, the DOHS approved the Town's Water Supply Plan, which when completed, will provide safe, clean and reliable drinking water and fire protection to approximately 10,000 Town citizens.

On September 18, 2006 the CTDEP approved a 900,000 gallon per day Diversion Permit for two gravel packed wells located along the Connecticut River. These two wells will be the primary source of potable water for the Town for many years to come.

These approvals by the state culminate the efforts of the PWSTF which was established by the Town Council on October 22, 1996. To date, total costs committed to this endeavor exceed \$1.58 million of which the Town contributed \$712,000 (45%); the balance has been made up by a Federal DEP Grant of \$864,000. These significant benchmarks begin to lay the foundation for a brighter future for potable water in East Hampton.

The Town is currently in the process of finalizing the most effective approach to phase, implement and finance Plan recommendations before bringing the Plan to the citizens of East Hampton for vote in a public referendum.

# Town of East Hampton Annual Report, Fiscal Year 2006-2007

## Departments and Programs

# Culture and Recreation

## PARKS & RECREATION

Ruth G. Plummer, APRP, Director

### Sears Park

Reserved use of the Pavilion and the Lion's Club Picnic Shelter has rejuvenated Sears Park for residents contributing to another very successful summer season. Park operations staff includes a Park Supervisor, Park Attendants and Lifeguards. In addition to guarding the waterfront for 9 weeks, our lifeguards taught swim lessons to 260 children ages 2-14.

Fifty percent of boat sticker revenue is allocated to the Boat Launch Improvement Project. The balance is \$44,260.85 as of June 31, 2007. Improvements to date include moving a stone pillar to widen the entrance and installing a new gate. Updated plans will determine the scope of work and timelines. For the second year, residents were able to purchase their park stickers at the Public Library, Town Clerk, Police Department and the Parks and Recreation Department. The varied hours of operation better serves seasonal and working residents.

### Open Space

The Town was awarded a \$170,212.50 grant from the Department of Environmental Protection for the purchase of the Walter's property. The land is located off Hog Hill and Terp Road and abuts Town owned open space and the Pine Brook Aquifer. Future development plans for passive recreation will be considered for next year's capital budget.

### Airline Trail

Two Rails-to-Trails grants are awaiting approval at the State level. The first grant would allow construction of the unimproved portion of the Trail from Smith Street to Watrous Street. The second grant would fund design plans for footbridges over Watrous Street and Pocotopaug Creek, ultimately bringing the trail into the Village Center. Governor Rell approved a \$500,000 emergency bond to reinforce the culvert and repair a sink hole on the Rapallo Viaduct at Flat Brook. Once completed, the Public Works Department will resurface East Hampton's portion of the trail.

### School Grounds and Fields

Parks and Recreation is responsible for 93 acres of grounds and athletic complexes for all four public schools, Sears Park, and trails. This involves turf maintenance and integrated pest management of fields. In June, the Connecticut Legislature and Governor Rell approved a bill expanding the State's ban on pesticide use on school grounds and playing fields to include middle schools, after October 1, 2007. Transitioning from traditional products to more costly organic products will impact the Department's 2007-08 operating budget.

### Skate Park

At the mandate of the Town's Risk Manager, the Town Council closed the Skate Park due to the deteriorated condition of the wooden ramps. Unfortunately, with no funding, purchasing all new ramps was not an option and the park was dismantled within the 60 day mandate.

### Parks and Recreation Advisory Board

James Wild, Chairperson  
Rich Norkun, Vice Chairperson  
James Ahearn, Lynnae Smith, Tim Csere,  
Maria Rand, Mario Almeida

## EAST HAMPTON PUBLIC LIBRARY

### Susan M. Berescik, Director

The library circulated near 119,000 items in FY07, a 10% increase over FY06. In-person visits exceeded 94,000, a 3% increase. Program attendance also increased by 18%; well over 11,000 people attended library programs with strong increases in both Adult and Children's Services.

The library continued to leverage its online presence in FY07 using a combination of both for-fee and for-free software. Public use of library services by remote users more than doubled between FY06 and FY07 (53,000) as more of our residents tapped into a strong range of online services, all of them interactive and locally-sensitive.

The library also competed for and was awarded LSTA grant funding from the CT State Library. The \$12K grant was expended to successfully expand services to our town's older adults, both isolated and active.

# Town of East Hampton Annual Report, Fiscal Year 2006-2007

## Departments and Programs

# Education

### EAST HAMPTON BOARD OF EDUCATION

The Board of Education continued to address the following goals:

- Rework all curriculum by grade level and content area over the next three years.
- Develop a district wide infrastructure which ensures that staffing pattern, instructional support personnel, program organization and capacity of school facilities meet the present and future needs of the East Hampton School District and are focused on measurable improvement of student performance.
- Assess and modify present and future district wide technology areas.

During the 2006-2007 school year the Board of Education, school administrators, curriculum leaders and staff continued implementing curriculum mapping, a program that enables the district's staff to begin to monitor and evaluate instruction. As the year progressed, the staff received professional development training on how to best utilize curriculum mapping, and began to meet as teams at grade levels, or in departments, to establish consistency across grade levels within content areas. The ultimate goal is to develop a consensus map for each discipline at each grade level over the next four to five years.

#### Additional steps taken to revise curriculum included:

- 1 Implementation of a new Math Program in grades K-4 entitled "Everyday Mathematics" and piloting "Everyday Mathematics" in grade 5.
- 2 Offered Professional Development for teachers in mathematics in grades K-5.
- 3 Implemented new science units that were aligned to the states revised Science Frameworks in preparation for statewide testing within the next two years.
- 4 Provided additional funding to enable staff to participate in professional development activities which support "Best Instruction Practices."
- 5 Continued to emphasize the development of comprehension strategies, refining written language skills, thinking critically and developing study skills across all subject areas.

#### A second initiative for the District was to implement a district wide infrastructure to meet the present and future needs of the school district.

- 1 The district engaged consultants to review the duties of Central Office staff and began to implement proposed realignment of tasks to improve the efficiency of the Central Office. The plan included a full time Curriculum Director, a Business Services Coordinator and a Payroll Associate who will assume a more expanded role as well as a staff member to oversee school bus transportation. In addition, full time Mathematics and Language Arts Coordinators were and ultimately approved in the 2007-2008 budget to improve the monitoring of curriculum implementation and assessment.

- 2 A second infrastructure initiative in the 2006-2007 school year and one that has the greatest potential for long term school improvement and continuing expectations both in regular and special education program is the reallocation of resources to employ an additional three full time school psychologists within the district. During the spring of 2007, the districts Administrators and Special Education staff met and decided on an actual plan as well as policies and procedures for the new psychologists who assume their duties in September, 2007. For over a decade the placement of special education students in other public and private educational facilities has occurred due to a lack of in-district options. By using a significant amount of existing resources, and employing highly trained professionals, the ability to develop in house programs will grow significantly. Both the short and long-term progress under this plan should see a decrease in future outplacements and a potential return to the district of several students currently placed out of district.

- 3 The district continued to expand a program specifically designed to meet the needs of autistic children. This program, based on the most recent research, enables students to attend a program within their community. The program will be expanded in the 2007 – 2008 school year that will allow students who are presently enrolled in the program to receive instruction within the district throughout their educational career.

- 4 The Director of Support Services continued researching programs and services that will enable students of special needs to remain in district and budgeted for programs and services that will allow some students who are presently outplaced to return to the district where they will be educated with their peers.

# Departments and Programs: Education

(Board of Education, Continued)

## Now and Then



The Center School House has served East Hampton in a variety of capacities. Built in 1866, it housed the eight grammar school grades until 1913. From 1913-1975 the school house served as our Town Hall. The structure currently houses our school district's administrative offices.

A third initiative for the district was to assess and modify present and future district wide technology needs.

- 1 The district administration and staff implemented a comprehensive technology plan which received approval from the State Department of Education. The plan highlighted the technology presently in place, proposed an action plan to upgrade technology throughout the district and incorporated a plan to improve the delivery of technology by considering steps to be taken to improve monitoring and maintaining technology district wide. The plan also addressed the need to have staff oversee technology for the school district and the town and includes a request to assemble a team of residents to complete a technology study and develop a town wide technology plan.
- 2 During the 2007 – 2008 school year the district fully utilized the Connecticut Educational Network (CEN). This network allows the district to gain free access to the Internet and offers the students and staff access to libraries and schools including the states colleges and universities throughout the state. The CEN service has provided the district a free, well maintained and closely monitored pathway to the Internet for information and research.
- 3 The Board of Education developed a budget for 2007 – 2008 that included funding to support two district wide computer technicians. In addition, Board of Education members as well as the Administration met with a team of residents to begin reviewing technology and eventually developing a town wide technology plan that will provide a vision for the town over the next three to four years. The Committee's goal is to report back to the Town Council by June 30, 2007.



## Board of Education: Fiscal Year 2006-2007

Ms. Joanne Barmasse  
Mr. Glenn Gemma  
Mr. Alan Hurst – Chairperson  
Ms. Margaret Jacobson  
Mr. David Pessoni  
Ms. Deborah Pessoni  
Ms. Debra Robinson  
Mr. John Tuttle  
Mr. Michael Vasquezna

## East Hampton Public Schools:

**Memorial Elementary School**  
20 Smith Street

**Center School**  
7 Summit Street

**Middle School**  
19 Childs Road

**High School**  
15 North Maple Street



# Town of East Hampton Annual Report, Fiscal Year 2006-2007

## Departments and Programs

# Regulatory

### PLANNING, ZONING & BUILDING DEPARTMENT

James P. Carey, Administrator

The Planning, Zoning and Building Department is responsible for the regulation of building construction and the administration of land use regulations and requirements. It staffs and supports the Planning and Zoning Commission, The Zoning Board of Appeals, The Inland Wetlands and Watercourse Agency, The Conservation Commission and committees and sub-committees thereof. The Building Official enforces the provisions of the Ct. State Building Code and enforces the Zoning Regulations.

In fiscal year 2006-2007 the building department performed well in excess of 2000 residential and commercial inspections. These inspections included electrical, mechanical, plumbing, structural and finish inspections.

More than 100 new housing units were constructed during 2006-2007 and many existing homes and businesses were expanded, renovated or otherwise improved. The construction of a new bank, drugstore and a retail shopping plaza were approved and are under construction.

The Planning and Zoning Commission, the ZBA, the IWWCA and the Conservation Commission meet monthly to hear matters such as subdivision applications, site plans and other land use matters. The Inland Wetlands Agency has adopted a comprehensive revision to its' Regulations. The Conservation Commission is coordinating their efforts with those of the newly formed Lake Commission. The Planning and Zoning Commission, utilizing the new Plan of Conservation and Development, continue to work on new Zoning & Subdivision Regulations to carry out the goals of the Plan.

Fees are collected for building, zoning, electrical, plumbing, and mechanical permits. Subdivision, wetlands permits; variances and site plans are also subject to application and inspection fees. This revenue is intended to offset the costs associated with the administration of the functions of the department. These fees were in excess of \$300,000 for fiscal year 2006-2007.

The office is staffed by an Administrator (also serving as Building Official), a Planner, an office technician and a part time building inspector (used when needed). The Fire Marshal assists with Zoning Enforcement as time permits. Office hours are 8:00 A.M. – 4:00 P.M. Monday, Wednesday and Thursday, 8:00 A.M. – 7:30 P.M. on Tuesday and 8:A.M. – 12:30 P.M. on Friday. The office is located in a building directly adjacent to the Town Hall at 20 East High St. The telephone number is 860-267-9601.

Further information regarding regulations, activities of the boards and commissions etc. can be found at <http://www.easthamptonct.org/>



### Now and Then

The Congregational Church of East Hampton was constructed in 1948 in the Greek Revival style on the site of its predecessor, South Congregational Church, which was destroyed by fire in 1941. Two earlier churches were also at this location, one built in 1755 and another, a hundred years later. The church serves as a social and aesthetic focal point in the Village Center, with its front lawn serving as the town green, a site of concerts, picnics, and other activities. The Ecclesiastical Society of East Hampton was organized in 1746, making the First Congregational Church the oldest parish in our community.

## Acknowledgements

### Content Contributors

The Town of East Hampton's Annual Report for Fiscal Year 2006-2007 was prepared by the Town Manager's office in cooperation with town agency heads, boards and commissions, who supplied the content.

### Photo Credits

Photographs shown in this report were contributed by the following agencies, individuals or groups:

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Lynn Kochiss  
Middle Haddam Public Library  
Philip Visintainer

### Historical Information

Information conveyed in [Now and Then](#) news boxes shown throughout this report was provided by way of historical collections held by the Chatham Historical Society, East Hampton and Middle Haddam Public Libraries, and the Congregational Church of East Hampton.

## Our commitment to our citizens

The Town of East Hampton's Annual Report is intended to openly share clear, timely and relevant information with all of our citizens and customers. The report represents the efforts of a progressive and growing town built on principles which anticipate and satisfy the requirements of our citizens, achieved through a team of highly skilled and valued people.

Alan H. Bergren, Town Manager

# Annual Report, Fiscal Year 2006-2007

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